

IMAS Review Board workplan

January 2023 – December 2024

(Latest update: 14 February 2024)

The IMAS Review Board (RB) Workplan defines the RB's key outputs and activities for a two-year period, to be implemented in accordance with the IMAS guidelines as set out in IMAS 01.10 *Guide for the application and development of IMAS*. New activities can be added during the workplan period subject to approval of the RB and SG. The outputs of the workplan will be monitored by the IMAS Secretary, who will report to the IMAS RB and SG.

			Timeline				
Outputs	Activities	Lead	TWG drafting phase	RB review / approval	SG adoption	IACG-MA endorsement	Status (as of June 2023)
1. Review / revision of existing IMAS documents							
1.1 Revised IMAS 09.50 Mechanical demining	1.1.1 Revise IMAS to ensure that the standard provides clearer guidance on the types of equipment commonly used in mechanical demining. IMAS 09.50 was last updated in June 2013. Output 1.1 is carried over from the previous RB workplan.	NPA / HALO	Q4 2021 to Q2 2023	21 June 2023	21 July 2023	9 August 2023	Complete
1.2 Revised IMAS 10.10 Safety and occupational health - general requirements	1.2.1 Revise IMAS 10.10. The IMAS 10 series, which addresses topics related to occupational safety and health, were last updated in 2013. In May 2021, the RB proposed it could work on a number of the 10 series IMAS simultaneously. Output 1.2 is carried over from the previous RB workplan.		Commenced Q4 2021				In progress
1.3 Revised IMAS 10.20 Demining worksite safety	1.3.1 Review and revise IMAS 10.20. Output 1.3 is carried over from the previous RB workplan.		Commenced Q4 2021				In progress
1.4 Revised IMAS 10.50 “Storage, transportation and	1.4.1 Review and revise IMAS 10.50. Output 1.4 is carried over from the previous RB workplan.	HALO	Q4 2021 to Q2 2024	2 June 2024			Complete

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			TWG drafting phase	RB review / approval	SG adoption	IACG-MA endorsement	
handling of explosives”							
1.5 Revised IMAS 07.13 “Environmental management in mine action”	1.5.1 Revise IMAS 07.13 to provide guidelines on environmental management in mine action. The IMAS was first published in 2017. Since then environmental practices within MA and more broadly within the humanitarian sector have evolved. Output 1.5 is carried over from the previous RB workplan.	NPA	Q3 2022 to Q3 2023	2 June 2024			Complete
1.6 Revised TNMA 07.50/01 Management of human remains	1.6.1 Revise the technical note for mine action following the publication in January 2023 of a new IMAS on management of human remains. The TNMA will be updated to provide recommendations and best practices on the management of human remains located during mine action operations. The TNMA was included in the previous workplan within the output to write the new IMAS 07.50.	GICHD	Q1 2023 to Q2 2023	21 June 2023	N/A	N/A	Complete
1.7 Revised IMAS 04.10 “Glossary of mine action terms, definitions and abbreviations”	1.7.1 Revise of terms and definitions in accordance with the new guidance of management of terminology in IMAS, which was endorsed in December 2022. Output 1.7 is carried over from the previous RB workplan.	GICHD	Commenced Q2 2023				In progress
1.8 Revised TNMA 10.20/09 “Field risk assessment”	1.8.1 Revise technical note for mine action after the ongoing review of the related IMAS 10.20 Demining worksite safety, to ensure that the TNMA is updated to reflect changes in the IMAS.	HALO			N/A	N/A	New activity Activity will start upon completion of output 1.3
1.9 Amended IMAS 01.10 “Guide for the Application and Development	1.9.1 Review of IMAS 01.10 with limited scope to put in place processes for retiring/archiving old outdated IMAS documents. The RB will establish a technical working group (TWG) which would have	GICHD	Q2 2023 to Q1 2024	2 May 2024			Complete

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			TWG drafting phase	RB review / approval	SG adoption	IACG-MA endorsement	
of International Mine Action Standards"	two sequenced functions. Firstly, devising a process for retiring IMAS documents.						
	1.9.2 Secondly, once the process is put in place, begin applying the process to retire old IMAS.	GICHD					In progress
1.10 Revised IMAS 09.44 "Guide to occupational health and general dog care"	1.10.1 Revise IMAS 09.44. Since 2018 the IMAS RB has reviewed all existing ADS IMAS documents and introduced new guidance accordingly. IMAS 09.44 is the last remaining ADS IMAS to be reviewed. The RB will finalize the review of ADS standards by mandating the existing TWG to review and revise IMAS 09.44.	GICHD	Q2 2023 to Q1 2024	2 May 2024			Complete
1.11 Revised IMAS 14.10 "Guide for the evaluation of mine action interventions"	1.11.1 Revise IMAS 14.10. The IMAS was last updated in 2013 and does not include guidance on monitoring and evaluation methods such as developing theory of change, establishing outcomes and objectives to assess and monitor mine action programmes.	GICHD	Q2 2023 to Q2 2024				In progress
1.12 Revised TNMA 09.50/01 "Guide to mechanical mine clearance/ground preparation using commercial tractors and front loaders"	1.12.1 Review TNMA following the revision of IMAS 09.50, the accompanying TNMA will also require revision. The TNMA was included in the previous workplan within the output to revise IMAS 09.50.	NPA / HALO	Q3 2023 to Q1 2024	2 May 2024	N/A	N/A	Complete

		Timeline					
Outputs	Activities	Lead	TWG drafting phase	RB review / approval	SG adoption	IACG-MA endorsement	Status (as of June 2023)
2. Development of new IMAS documents							
2.1 Developed TNMA 05.10/01 “Measurement and reporting of beneficiaries	2.1.1 The TWG which revised IMAS 05.10 “IM in MA” to include standardized beneficiaries’ definitions as new minimum data requirements, will develop a new TNMA to provide further technical guidance. This is a carryover activity from the previous RB workplan which commenced only after the review of IMAS 05.10	GICHD	Q2 2023 to Q3 2023	7 Oct 2023	N/A	N/A	Complete
2.2 Developed TNMA 08.20/02 Cluster munition remnant survey	2.2.1 The RB approved developing a new TNMA. A TWG was formed to review the publication “Cluster Munition Remnants Survey Best Practice in South East Asia” and other documents with a view to developing a TNMA that adequately reflects CMRS. Output 2.2 was carried over from the previous RB workplan.	NPA	Q4 2022 to Q2 2023	23 Jan 2024	N/A	N/A	Complete
2.3 T&EP 09.10/01/2023 Competency standards for deminer, battle area clearance operator, team leader and supervisor	2.3.1 At its meeting on the May 2021, the RB decided to consider developing new T&EPs on operational mine action areas currently not covered by IMAS. While there was broad support to include new T&EPs on the workplan, the discussion did not specify which thematic areas should be addressed. A TWG was formed to review the scope of which thematic areas should be considered by the RB for developing new T&EPs, and recommended competencies for deminer functions. This is a carryover activity from the previous RB workplan.	NPA	Q3 2021 to Q2 2023	21 June 2023	N/A	N/A	Complete
2.4 T&EP 08.10/01/2024 Competency	2.4.1 At its meeting on the May 2021, the RB decided to consider developing new T&EPs on operational mine action areas currently not	NPA	TBC	TBC	N/A	N/A	Ongoing

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standards for non-technical survey (officer and team leader)	covered by IMAS. While there was broad support to include new T&EPs on the workplan, the discussion did not specify which thematic areas should be addressed. A TWG was formed to review the scope of which thematic areas should be considered by the RB for developing new T&EPs, and recommended competencies for non-technical survey functions. This is a carryover activity from the previous RB workplan.						Activity will start upon completion of output 2.3
2.5 T&EP Competency standards for mechanical (operator and supervisor)	2.5.1 At its meeting on the May 2021, the RB decided to consider developing new T&EPs on operational mine action areas currently not covered by IMAS. While there was broad support to include new T&EPs on the workplan, the discussion did not specify which thematic areas should be addressed. A TWG was formed to review the scope of which thematic areas should be considered by the RB for developing new T&EPs, and recommended competencies for mechanical demining functions. This is a carryover activity from the previous RB workplan.	NPA	TBC	TBC	N/A	N/A	Pending Activity will start upon completion of output 2.4