

## Meeting Minutes IMAS Steering Group

Date of meeting:	22 June 2022
Start time (duration):	16:00 Geneva (90 minutes)
Location:	Villa le Bocage, Palais des Nations, Geneva
Meeting Secretary:	Mr. Sasha Logie, GICHD

### Record of Attendance

#### Members:

UNMAS / Chair	Ms. Ilene Cohn, Director
GICHD	Amb. Stefano Toscano, Director
LMAC	Brigadier General Jihad Bechelany, Director
MASG	Amb. Yves Marek, Chair of the MASG and SG de la CNEMA, France
UNDP	Mr. Steinar Essen, Specialist, Development and Mine Action
UNICEF	Mr. Hugues Laurence, Child Protection Specialist (proxy SG member)
UNOPS	Mr. Amir Omeragic, Director, Peace and Security Cluster

#### Observers:

UNMAS	Mr. Richard Boulter
LMAC	Ltc. Fadi Wazen
MASG	Mr. Ian Mansfield

### 1. Welcome and introduction of new Steering Group members.

The Chair opened the meeting and welcomed new member Amb. Yves Marek.

### 2. Adoption of the Agenda.

The agenda was adopted without any changes.

### 3. SG to consider approval of amended definitions of the terms “NMAA” and “NMAC”

The SG, at its meeting in July 2021, discussed the use of the terms “national mine action authority” (NMAA) and “national mine action centre” (NMAC) in reference to authorities that are not part of UN member states. ([see July 2021 SG meeting minutes](#))

Following the SG meeting last year, UNMAS and the SG Secretary, in consultation with the UN Office of Legal Affairs, drafted amended definitions to the terms “NMAA” and “NMAC”.

The **SG approved by consensus** two revised definitions:

*3.198. national mine action authority (NMAA) (2009)  
government entity, often an inter-ministerial committee, in an EO-affected country charged with the responsibility for broad strategic, policy and regulatory decisions related to mine action.*

*Note: In the absence of an NMAA, it may be necessary and appropriate for the UN, or some other body, to assume some or all of the responsibilities of an NMAA.*

3.178. national mine action centre (NMAC), mine action centre (MAC), mine action coordination centre (MACC) (2009)

organisation that, on behalf of the national mine action authority, typically is responsible for planning, coordination, overseeing and in some cases implementation of mine action projects. The MAC/MACC acts as the operational arm of the NMAA.

*Note: In the absence of a NMAC, it may be necessary and appropriate for the UN, or some other body, to assume some or all of the responsibilities of the NMAC.*

#### 4. IMAS Review Board workplan (September 2021 – December 2022)

##### Overview of the IMAS RB workplan

Agenda item 4 reviewed the IMAS Review Board (RB) workplan, and its implementation in accordance with IMAS 01.10. The Secretary provided an overview of the workplan, including an overview of the workflow of IMAS documents and the rolls and responsibilities of the technical working groups, RB and SG. It also gave an overview of the timeframe, and when IMAS documents are expected to be ready for SG adoption. (See Annex A: RB workplan).

##### New RB workplan activities

The SG considered adding a new activity to the IMAS RB workplan and **approved by consensus a review and revision of IMAS 07.13 “Environmental management in mine action”**. The Secretary also informed the SG that the RB has approved a new technical note for mine action (TNMA) on the topic of cluster munition remnant survey (CMRS).

#### 5. IMAS RB membership

##### Overview of IMAS RB membership

The SG reviewed the RB membership to ensure its consistency with the provisions laid out in IMAS 01.10. The Secretary provided an overview of the current RB membership and a summary of the implementation of the changes that were adopted by the SG in July 2021. (See Annex B: RB membership).

##### Rotation of NMAA RB members

The SG considered the rotation of NMAA IMAS RB members. It noted that the functional group, which consists of five RB membership positions, might benefit from timebound membership, triggering rotation of national authorities and enabling more inclusive participation on the IMAS RB and better regional representation. As an action point, the **SG decided to develop a position paper on NMAA rotation**. The position paper will be drafted by UNICEF, UNMAS, GICHD and considered by the SG at an extraordinary virtual SG meeting at the end of 2022.

#### 6. Consideration/adoption of recommended changes to IMAS 09.30 ‘Explosive Ordnance Disposal (EOD)’ (2nd Edition, Amendment 5)

The SG adopted amendment 5 to the second edition of IMAS 09.30 ‘Explosive ordnance disposal (EOD)’.

#### 7. Any other business

No other business was raised.

**Annex A**

IMAS Review Board workplan in June 2022

	<b>Title</b>	<b>TWG Focal Point</b>	<b>Progress</b>	<b>Expected Date of RB Approval</b>
	<b>IMAS documents to be revised or written</b>			
1	T&EP 09.30 <b>EOD competency standards</b>	GICHD	Completed	Q1 2022
2	T&EP 09.31 <b>IEDD competency standards</b>	GICHD	Completed	Q1 2022
3	T&EP (new) <b>Setting up animal detection systems testing areas</b>	GICHD	Completed	Q1 2022
4	IMAS (new) <b>Management of human remains</b>	GICHD	Ongoing	Q3 2022
5	IMAS 04.10 <b>Glossary of mine action terms, definitions and abbreviations</b>	GICHD	Ongoing	Q3 2022
6	T&EP (new) <b>Competencies for animal detection systems trainers and handlers</b>	GICHD	Ongoing	Q4 2022
7	IMAS 05.10 <b>Information management for mine action</b>	GICHD	Ongoing	Q2 2022
8	IMAS 06.10 <b>Management of training</b>	GICHD	Ongoing	Q3 2022
9	IMAS 08.40 <b>Marking mine and ERW hazards</b>	GICHD	Ongoing	Q3 2022
10	IMAS 09.50 <b>Mechanical demining</b>	NPA & HALO	Ongoing	Q4 2022
11	IMAS 10.10 <b>Safety and occupational health - general requirements</b>	HALO	Ongoing	Q4 2022
12	IMAS 10.20 <b>Demining worksite safety</b>	HALO	Ongoing	Q4 2022
13	IMAS 10.30 <b>Personal protective equipment (PPE)</b>	HALO	Ongoing	Q4 2022
14	IMAS 10.50 <b>Storage, transportation and handling of explosives</b>	HALO	Ongoing	Q4 2022
15	TN 12.10/01 <b>Risk education for improvised explosive devices</b>	UNICEF & GICHD	Ongoing	Q3 2022
16	T&EP (new) <b>Additional operational competencies</b>	NPA	Ongoing	Q4 2022
17	IMAS 13.10 <b>Victim assistance in mine action</b>	GICHD	Ongoing	Q3 2022

**Annex B**

IMAS Review Board membership in June 2022

<b>Category</b>	<b>#</b>	<b>Member</b>	<b>Representative</b>	<b>Joined</b>
<b>Donor</b>	1	USA	Katherine Baker	Nov-21
<b>Donor</b>	2	MASG	Ian Mansfield	Jan-13
<b>Commercial</b>	3	The Development Initiative	TBC	Jun-22
<b>Commercial</b>	4	Tetra Tech, Inc.	Todd Biggs	July-18
<b>National</b>	5	Cambodia	Prum Sophakmokol	Jan-11
<b>National</b>	6	Croatia	Dejan Rendulić	Feb-22
<b>National</b>	7	Afghanistan	Vacant	Mar-20
<b>National</b>	8	Vietnam	Nguyen Ngoc Thuy	Mar-22
<b>National</b>	9	China	Yang Li	Feb-18
<b>Nat./NGO/Operator</b>	10	Colombia	Betsy Janneth Castro Gómez	Dec-18
<b>INGO</b>	11	DRC	Fatmire Uka	May-19
<b>INGO</b>	12	MAG	Mark Thompson	Mar-12
<b>INGO</b>	13	NPA	Charles Frisby	Mar-21
<b>INGO</b>	14	HI Federation	Elke Hottentot	Jan-22
<b>INGO</b>	15	HALO	Adam Jasinski	Feb-19
<b>INGO</b>	16	DanChurchAid	Lene Rasmussen	Mar-22
<b>INGO</b>	17	FSD	Alex van Roy	Mar-22
<b>UN</b>	18	UNDP	Stephen Bryant	Mar-21
<b>UN</b>	19	UNICEF	Hugues Laurence	Aug-17
<b>UN</b>	20	UNOPS	Joseph Huber	Nov-18
<b>UN</b>	21	UNMAS	Mark Connelly	Nov-21
<b>Military</b>	22	Military- Belgium	Maarten Verburg	Feb-22
<b>GICHD</b>	23	GICHD	Radwa Rabie	May-22
<b>Convention ISU</b>	24	ISU APMBC	Juan Carlos Ruan	Feb-22
<b>Demining School</b>	25	CREG	Frédéric MERCURY	Mar-20
<b>Demining School</b>	26	HDTC	Angel Belen	Apr-13
<b>Non-Affiliated</b>	27	Independent	Suzanne Fiederlein	Feb-18
<b>Chair</b>		UNMAS	Abigail Hartley	Nov-20
<b>Secretary</b>		GICHD	Sasha Logie	Apr-21